



PERALTA COMMUNITY COLLEGE DISTRICT
Bond Measures Oversight Committee

MINUTES - DRAFT

Wednesday, June 15, 2022

This public meeting was conducted via Zoom video conference. You can view a recording on YouTube here: <https://youtu.be/nylede0uOnw>

Members Attending:

- **Andrea Dawson (Chair)**, *Senior Citizens' Organization term expires June 30, 2024*
- **Jeff Cambra**, *At-Large Member term expires June 30, 2023*
- **Yusef Herbert**, *Business Organization term expires June 30, 2024*
- **Benjamin Scott**, *Community College Supporter term expires June 30, 2024*
- **Stacy Thompson**, *At-Large Member term expires June 30, 2023*

Members Absent:

- **Marcus Crawley**, *Taxpayers' Organization term expires June 30, 2023*

Guests Attending:

- **Dr. Jannett N. Jackson**, PCCD Interim Chancellor
- **Atheria Smith**, PCCD Interim Vice Chancellor, Dept. of General Services
- **Keith Kajiya**, AECOM Vice President, Bond Program Manager
- **Sharon Serrano**, AECOM, Bond Program Manager
- **Peter Wong**, Backstrom McCarley Berry & Company
- **MoMo Lim**, PCCD Internal Auditor, Dept. of Finance and Administration
- **Sean Brooks**, PCCD Vice President of Administrative Services, Berkeley City College
- **Doug Horner**, Consultant
- **Mark Johnson**, PCCD Executive Director, Marketing, Comms & PR (note taker)

NOTES:

Before the meeting formally began, Chancellor Jackson welcomed all participants and thanked the new members (Dr. Stacy Thompson and Mr. Jeff Cambra) for joining, and shared that the Board of Trustees had extended the committee appointments for Ms. Andrea Dawson, Mr. Benjamin Scott, and Mr. Yusef Herbert for additional two-year terms beginning July 1, 2022.

- 1) **Meeting Called to Order at 5:35pm by Chair Dawson with quorum of Dawson, Scott, Thompson, and Cambra (Herbert arrived later in the meeting). Call to order was followed by introductions of all attendees.**
- 2) **Approve meeting agenda. Moved by Dawson. Seconded by Cambra. Approved unanimously.**
- 3) **Approve Minutes from October 13, 2021, November 10, 2021 and January 12, 2022 meetings. Tabled since there was not a quorum of members who attended these meetings.**
- 4) **PCCD Policies Review**

- Johnson provided context - item was added because a committee member wanted to review and possibly change bylaws
- Dr. Jackson explained that bylaws are set by the PCCD Board of Trustees. Committee members and members of the public may submit recommendations to the Chancellor for changes. Bylaws were written in conjunction with CA Ed Code statutes 15278-15282. Dr. J recommended statutes be shared with committee members.

5) Bylaws review

- Committee reviewed bylaws, which were initially set in Feb 2019 with member terms to start on March 1. Bylaws were updated by the PCCD Board of Trustees in Feb 2020 to change the term start date to coincide with the district's fiscal year, which starts July 1.

6) Public comment (non-agenda items).

- In order to capture in the formal record, Johnson repeated Chancellor Jackson's pre-meeting update on the Board of Trustees vote from June 14, 2022 meeting to extend committee appointments for Andrea Dawson, Benjamin Scott, and Yusef Herbert for additional two-year terms beginning July 1, 2022 and expiring June 30, 2024.

7) Bond status and program spending update.

- Presentation by Keith Kajiya (AECOM) and Peter Wong (Backstrom McCarley Berry & Company)
- [Slides are online here.](#)
- Good progress on projects with many moving from design to build phase on the campuses
- Dawson requested more photos of projects under construction so the committee could get a better sense of the progress.

8) 2019/2020 CBOC Annual Report.

- Committee reviewed and approved the draft report with two minor changes, moving the last paragraph on the last page to be the last paragraph in the first section, and changing "Therefore" to "The" in that paragraph that was moved.
- Moved by Dawson, Seconded by Cambra, approved unanimously.
- The [approved version is available online here.](#)
- Next step is for Committee to attend the June 28 Board of Trustees meeting and use the 4pm Public Comment time to introduce themselves to the BOT and provide the annual report for 2019-2020.

At this point, approaching 7:20pm, Chair Dawson called for vote to extend the meeting to 7:40pm. Motion by Dawson, second by Thompson, approved unanimously.

9) Website Subcommittee report was tabled to next meeting so Mr. Crawley could present

10) BMOC vacancies.

- Johnson – with Thompson and Cambra, committee now has 6 members. The only vacant seat is for the student member. Application is posted at <https://build.peralta.edu/application>
- Jackson added strategies for student recruitment including Laney construction management program and student trustees

11) Next meeting Agenda recommendations.

- Members agreed the next meeting would be on Wednesday, July 13, 2022 at 5:30pm

- At that meeting, plan is to set schedule for next fiscal year meetings, with meetings on second Wednesday of the month on quarterly basis.

12) New Business.

- **No new business was mentioned.**

13) Meeting adjourned at 7:35pm